

Income/Expenditure Report Draft Budget 2019/20

| Income (£) | |
|--|------------------|
| Description | 2019 - 20 |
| School Allocation 11-16 years | 3,366,860 |
| Minimum Funding Guarantee | 106,321 |
| SEN top up funding | 7,500 |
| 16-19 Allocation including Bursary | 1,058,080 |
| Rates Relief | 32,750 |
| Pupil Premium Income | 24,370 |
| Pension Rebate | 150,000 |
| Teachers Pay Grant | 43,766 |
| Total ESFA income | 4,789,647 |
| Student Print Credits | 2,500 |
| Surplus unrestricted income | 3,500 |
| Trip Income | 400,000 |
| Bank Interest | 6,000 |
| Catering Income - Chartwells | 17,000 |
| School Fund Donations | 11,500 |
| Music Peri Income (includes admin fee) | 150,000 |
| Caretaker's rental income | 3,960 |
| School Production Income | 12,000 |
| HMRC NI Relief | 0 |
| Lettings Income | 147,000 |
| Trips: Admin fee & surplus | 45,000 |
| Jack Petchy / Arkwright/PA donations | 0 |
| Mandarin After School | 0 |
| Total Unrestricted Income | 798,460 |
| DFCG Transfer in to Revenue | 19,513 |
| Total Revenue Income (£) | 5,607,620 |

| Expenditure (£) | |
|---|-----------|
| Description | 2019 - 20 |
| Teaching/Supply Staff Costs | 3,372,836 |
| Support Staff Costs | 980,457 |
| Apprenticeship Levy | 1,377 |
| Total Staffing Costs | 4,354,670 |
| Recruitment | 21,000 |
| Staff Training | 19,000 |
| Total Staff development | 40,000 |
| Insurance | 25,500 |
| Rates | 32,750 |
| Asset Management Plan | 35,000 |
| Cleaning | 28,700 |
| Kitchen Upkeep | 3,000 |
| Utilities | 125,000 |
| Furniture (non capital) | 4,000 |
| Grounds Maintenance | 2,000 |
| General Maintenance | 26,000 |
| Premises Contracts | 34,500 |
| Total Premises - Maintenance and services | 316,450 |
| IT Asset Replacement Plan | 20,000 |
| IT Maintenance | 63,243 |
| Total IT Spend | 83,243 |
| Pastoral & SEN | 16,355 |
| 16-19 Bursary Awards | 6,916 |

| | |
|---|------------------|
| Pupil Premium Costs | 24,370 |
| Free School Meals | 5,500 |
| Admissions | 26,250 |
| Exam Fees | 118,500 |
| Curriculum (Total) | 60,000 |
| Total Supplies and Services - Educational Other | 257,891 |
| Marketing/Communication | 2,625 |
| Purchased Services | 30,250 |
| Reprographics | 15,655 |
| Telephones | 5,000 |
| Main Office | 8,000 |
| Contingency | 40,000 |
| Non recoverable VAT | 1,250 |
| Bank Charges | 1,250 |
| Other Staff Related Costs | 8,800 |
| Total Supplies and Services - Non Educational | 112,830 |
| School Fund Costs | 15,000 |
| Lettings Costs | 1,000 |
| Jack Petchy / Arkwright | 0 |
| Trips | 400,000 |
| Trip Costs | 9,955 |
| Total Other Support costs | 425,955 |
| SLT | 5,000 |
| Governors Expenses | 3,365 |
| Total Governance costs - Other | 8,365 |
| Total Revenue Expenditure (£) | 5,599,404 |

| | |
|------------------------------------|--------------|
| In Year Surplus / (Deficit) | 8,215 |
|------------------------------------|--------------|

| Key Performance Indicators | 2019 - 20 |
|---|------------------|
| Total Staff Costs (£) | 4,353,294 |
| Total Staff Costs to EFA Revenue Income(%) | 91% |
| Total Staff Costs to Total Income (%) | 78% |
| Total Staff Costs as Proportion of Total Expense (%) | 78% |
| FTE Teaching Staff | 62.7 |
| FTE Support Staff | 33 |
| Total FTE | 95.7 |
| Total Pupil Numbers by Lagged Pupil Numbers | 967 |
| Pupil Teacher Ratio as per Lagged Pupil Numbers | 15.42 |
| Average Teacher Cost (£) | 53,793 |
| Proportion of budget spent on the Leadership team (%) | 6% |
| Spend per pupil for non-pay expenditure lines (£) | 1288.64 |

Assumptions

Income

- 130 Year 12 Students in September 2019 and 160 Year 10 Students in September 2019
- ESFA funding per GAG statement for 2019/20
- Teachers Pay Grant estimate based upon ESFA guidance
- Teachers Pension Grant estimate assumed at projected 80% of cost (£150k of forecast £181k impact).

No guidance yet available from ESFA on top up application process. Projected confirmed funding of £110k

- Unrestricted Income assumptions virtually in line with 2018/19 budget/forecast.

Key changes: No HMRC NI relief included as this has now stopped.

Mandarin after school excluded from budget at this time but would be break even

- Trip income of £400,000 per previous years, assumes is wholly offset within expenditure

Expenditure

- Teaching and support staff costs include annual 2% cost of living increase and estimated performance related pay increases (STL include 1.5% cost of living increase)
- SLA replacement confirmed at starting on point 17
- Assistant head role not to be replaced in 2019/20
- Utilities cost increased to £125,000 per annum in line with latest annual forecast for 2018/19
- IT Asset Replacement plan costs reduced to £20,000 per annum (was £35,000 previously) due to server upgrade project
- Contingency expenditure included of £40,000
- Trip costs of £400,000 assumed to match income assumptions

Chelmsford County High School for Girls - Income/Expenditure Report

| Income | | | | | |
|----------------------|-------------|--------------|---|-----------|-----------|
| Nominal | Ledger | Account | Description | 2018 - 19 | 2019 - 20 |
| ACA1000 | ACA_COSTCTR | AC00100 | Basic Entitlement Age Weighted Pupil Unit (AWPU) | 2,977,730 | 3,161,736 |
| ACA1000 | ACA_COSTCTR | AC00100 | Deprivation | 49,759 | 54,892 |
| ACA1000 | ACA_COSTCTR | AC00100 | English as an Additional Language (EAL) | 458 | 231 |
| ACA1001 | ACA_COSTCTR | AC00100 | Lump Sum | 150,000 | 150,000 |
| | | | Total School Allocation | 3,177,947 | 3,366,860 |
| ACA1008 | ACA_COSTCTR | AC00100 | Minimum Funding Guarantee | 130,221 | 106,321 |
| | | | Total Minimum Funding Guarantee | 130,221 | 106,321 |
| ACA1000 | ACA_COSTCTR | AC00100 | ESG Protection | 7,500 | 7,500 |
| | | | Total ESG Protection | 7,500 | 7,500 |
| ACA1003 | ACA_COSTCTR | AC00100 | Total Programme Funding Formula | 942,478 | 968,000 |
| ACA1003 | ACA_COSTCTR | AC00100 | Total Programme Funding | 67,718 | 56,320 |
| ACA1004 | ACA_COSTCTR | AC00100 | Formula Protection Funding | 48,199 | 26,844 |
| ACA1013 | ACA_COSTCTR | AC00100 | Student financial support funding | 6,744 | 6,916 |
| | | | Total 16-19 Allocation | 1,065,139 | 1,058,080 |
| ACA1020 | ACA_COSTCTR | AC00100 | Rates Relief | 32,750 | 32,750 |
| | | | Total 20% Rates Relief | 32,750 | 32,750 |
| ACA1050 | ACA_COSTCTR | AC00100 | Pupil Premium Income | 24,310 | 24,370 |
| | | | Total Pupil Premium | 24,310 | 24,370 |
| ACA1075 | ACA_COSTCTR | AC00120 | Pension Rebate | 0 | 150,000 |
| ACA1075 | ACA_COSTCTR | AC00120 | Teachers Pay Grant | 43,216 | 43,766 |
| | | | Total Other EFA revenue income | 43,216 | 193,766 |
| ACA1143 | ACA_COSTCTR | AC00150 | Student Print Credits | 2,500 | 2,500 |
| ACA1120 | ACA_COSTCTR | AC00150 | Surplus unrestricted income | 5,576 | 3,500 |
| ACA1130 | ACA_TRIPS | TRIPBALS1516 | Trip Income | 400,000 | 400,000 |
| ACA1200 | ACA_COSTCTR | AC00150 | Bank Interest | 6,000 | 6,000 |
| ACA1125 | ACA_COSTCTR | AC00150 | Catering Income - Chartwells | 17,000 | 17,000 |
| ACA1220 | ACA_COSTCTR | AC00200 | School Fund Donations | 11,500 | 11,500 |
| ACA1122 | ACA_COSTCTR | AC00150 | Music Peri Income (includes admin fee) | 147,600 | 150,000 |
| ACA1090 | ACA_COSTCTR | AC00150 | Caretaker's rental income | 3,690 | 3,960 |
| ACA1090 | ACA_COSTCTR | AC00210 | School Production Income | 12,000 | 12,000 |
| ACA1090 | ACA_COSTCTR | AC00150 | HMRC NI Relief | 3,000 | 0 |
| ACA1105 | ACA_COSTCTR | AC00300 | Lettings Income | 147,000 | 147,000 |
| ACA1131 | ACA_COSTCTR | AC00150 | Trips: Admin fee & surplus | 45,000 | 45,000 |
| ACA1104 | ACA_COSTCTR | AC00410 | Jack Petchy / Arkwright | 1,150 | 0 |
| ACA1130 | ACA_TRIPS | MAND1617 | Mandarin After School | 6,640 | 0 |
| | | | Total (2016) Other Income | 808,656 | 798,460 |
| ACA7900 | ACA_COSTCTR | AC00120 | DFCG Transfer | 20,223 | 19,513 |
| | | | Total Transfer in Revenue from Capital (line 585) | 20,223 | 19,513 |
| Total Revenue Income | | | | 5,309,962 | 5,607,620 |

| Expenditure | | | | | |
|-------------|--------|---------|---|-----------|-----------|
| Nominal | Ledger | Account | Description | 2018 - 19 | 2019 - 20 |
| | | | Teaching staff - Pay | 2,546,261 | 2,512,045 |
| | | | Teaching staff - Employers NI | 259,691 | 255,426 |
| | | | Teaching staff - Pension | 414,865 | 594,852 |
| | | | Teaching staff - Other | (9,000) | 0 |
| | | | Total Teaching staff | 3,211,816 | 3,362,324 |
| | | | Supply/Agency Teaching staff - Pay | 8,500 | 8,500 |
| | | | Supply/Agency Teaching staff - Employers NI | 6 | 0 |
| | | | Supply/Agency Teaching staff - Pension | 1,401 | 2,013 |
| | | | Supply/Agency Teaching staff - Other | 0 | 0 |
| | | | Total Supply/Agency Teaching staff | 9,907 | 10,513 |
| | | | Educational support - Pay | 238,417 | 273,493 |
| | | | Educational support - Employers NI | 15,333 | 16,676 |
| | | | Educational support - Pension | 55,262 | 64,271 |
| | | | Educational support - Other | 0 | 0 |
| | | | Total Educational support | 309,012 | 354,439 |
| | | | Premises Staff - Pay | 154,577 | 161,096 |
| | | | Premises Staff - Employers NI | 6,350 | 6,745 |
| | | | Premises Staff - Pension | 35,814 | 37,858 |
| | | | Premises Staff - Other | 0 | 0 |
| | | | Total Premises Staff | 196,741 | 205,699 |
| | | | Administrative Staff - Pay | 333,794 | 320,272 |
| | | | Administrative Staff - Employers NI | 27,411 | 26,412 |
| | | | Administrative Staff - Pension | 76,416 | 73,635 |

| | | | | | |
|----------------------------------|-------------|--------------|--|------------------|------------------|
| | | | Administrative Staff - Other | 0 | 0 |
| | | | Total Administrative Staff | 437,621 | 420,319 |
| | | | Other Staff - Pay | 430 | 0 |
| | | | Other Staff - Employers NI | 2 | 0 |
| | | | Other Staff - Pension | 99 | 0 |
| | | | Other Staff - Other | 0 | 0 |
| | | | Total Other Staff | 531 | 0 |
| | | | Total Staffing | 4,165,628 | 4,353,293 |
| ACA2920 | ACA_COSTCTR | AC01070 | Apprenticeship Levy | 1,410 | 1,377 |
| | | | Total Indirect employee expenses | 1,410 | 1,377 |
| ACA5110 | ACA_COSTCTR | AC01300 | Recruitment | 30,000 | 21,000 |
| ACA6000 | ACA_COSTCTR | AC01100 | Staff Training | 19,640 | 19,000 |
| | | | Total Staff development | 49,640 | 40,000 |
| ACA3250 | ACA_COSTCTR | AC02504 | Rates | 32,750 | 32,750 |
| | | | Total Premises - Rates | 32,750 | 32,750 |
| ACA3000 | ACA_COSTCTR | AC02002 | Asset Management Plan | 35,000 | 35,000 |
| ACA3110 | ACA_COSTCTR | AC02030 | Cleaning | 26,000 | 28,700 |
| ACA5010 | ACA_COSTCTR | AC02010 | Kitchen Upkeep | 3,000 | 3,000 |
| ACA3210 | ACA_COSTCTR | AC02502 | Utilities | 120,000 | 125,000 |
| ACA5201 | ACA_COSTCTR | AC02050 | Furniture (non capital) | 4,000 | 4,000 |
| ACA3015 | ACA_COSTCTR | AC02020 | Grounds Maintenance | 2,000 | 2,000 |
| ACA3005 | ACA_COSTCTR | AC02006 | General Maintenance | 24,000 | 26,000 |
| ACA3156 | ACA_COSTCTR | AC02004 | Premises Contracts | 32,750 | 34,500 |
| | | | Total Premises - Maintenance and services | 246,750 | 258,200 |
| ACA3260 | ACA_COSTCTR | AC02504 | Insurance | 25,500 | 25,500 |
| | | | Total Insurance | 25,500 | 25,500 |
| ACA5300 | ACA_COSTCTR | AC05020 | IT Asset Replacement Plan | 35,000 | 20,000 |
| ACA5300 | ACA_COSTCTR | AC05010 | IT Maintenance | 66,000 | 63,243 |
| | | | Total Supplies and Services - Educational IT | 101,000 | 83,243 |
| ACA4135 | ACA_COSTCTR | AC04006 | Pastoral & SEN | 10,500 | 16,355 |
| ACA4040 | ACA_COSTCTR | AC04008 | 16-19 Bursary Awards | 6,744 | 6,916 |
| ACA4035 | ACA_COSTCTR | AC04009 | Pupil Premium Costs | 24,310 | 24,370 |
| ACA5000 | ACA_COSTCTR | AC04007 | Free School Meals | 5,000 | 5,500 |
| ACA4135 | ACA_COSTCTR | AC04004 | Admissions | 23,300 | 26,250 |
| ACA4150 | ACA_COSTCTR | AC04002 | Exam Fees | 108,000 | 118,500 |
| ACA4010 | ACA_COSTCTR | AC03002 | Curriculum (Total) | 57,000 | 60,000 |
| | | | Total Supplies and Services - Educational Other (exclude IT) | 234,854 | 257,891 |
| ACA5110 | ACA_COSTCTR | AC06012 | Marketing/Communication | 2,200 | 2,625 |
| ACA5140 | ACA_COSTCTR | AC06016 | Purchased Services | 29,500 | 30,250 |
| ACA5400 | ACA_COSTCTR | AC06006 | Reprographics | 15,500 | 15,655 |
| ACA5100 | ACA_COSTCTR | AC06004 | Telephones | 4,800 | 5,000 |
| ACA5115 | ACA_COSTCTR | AC06002 | Main Office | 8,000 | 8,000 |
| ACA4010 | ACA_COSTCTR | AC06008 | Contingency | 10,000 | 40,000 |
| ACA6999 | ACA_COSTCTR | AC08002 | Non recoverable VAT | 1,000 | 1,250 |
| ACA5140 | ACA_COSTCTR | AC01200 | Other Staff Related Costs | 8,250 | 8,800 |
| | | | Total Supplies and Services - Non Educational | 79,250 | 111,580 |
| ACA6501 | ACA_COSTCTR | AC04150 | School Fund Costs | 17,650 | 15,000 |
| ACA5130 | ACA_COSTCTR | AC04300 | Lettings Costs | 1,000 | 1,000 |
| ACA4010 | ACA_COSTCTR | AC04220 | Jack Petchy / Arkwright | 1,241 | 0 |
| ACA6500 | ACA_TRIPS | TRIPBALS1516 | Trips | 400,000 | 400,000 |
| ACA5155 | ACA_COSTCTR | AC04160 | Trip Costs | 9,925 | 9,955 |
| | | | Total Other Support costs | 429,816 | 425,955 |
| ACA5155 | ACA_COSTCTR | AC07002 | Bank Charges | 1,000 | 1,250 |
| | | | Total Bank interest and charges | 1,000 | 1,250 |
| ACA5125 | ACA_COSTCTR | AC06014 | SLT | 5,500 | 5,000 |
| ACA5125 | ACA_COSTCTR | AC06010 | Governors Expenses | 3,365 | 3,365 |
| | | | Total Governance costs - Other | 8,865 | 8,365 |
| Total Revenue Expenditure | | | | 5,376,463 | 5,599,404 |

| | | | | | |
|---|--|--|--|-----------------|-----------------|
| In Year Surplus / (Deficit) | | | | (66,501) | 8,215 |
| Surplus / (Deficit) Brought Fwd | | | | 0 | (66,501) |
| Cumulative Surplus / (Deficit) C/Fwd | | | | (66,501) | (58,286) |

| Capital Income | | | | | |
|-----------------------------|--------|---------|-------------|-----------|-----------|
| Nominal | Ledger | Account | Description | 2018 - 19 | 2019 - 20 |
| Total Capital Income | | | | 0 | 0 |

| Capital Expenditure | | | | | |
|----------------------------|--|--|--|--|--|
|----------------------------|--|--|--|--|--|

| Nominal | Ledger | Account | Description | 2018 - 19 | 2019 - 20 |
|--------------------------------------|--------|---------|-------------|-----------|-----------|
| Total Capital Expenditure | | | | 0 | 0 |
| In Year Surplus / (Deficit) | | | | 0 | 0 |
| Surplus / (Deficit) Brought Fwd | | | | 0 | 0 |
| Cumulative Surplus / (Deficit) C/Fwd | | | | 0 | 0 |

| Key Performance Indicators | 2018 - 19 | 2019 - 20 |
|---|-----------|-----------|
| Total Staff Costs (£) | 4,165,628 | 4,353,294 |
| Total Staff Costs to EFA Revenue Income(%) | 93% | 91% |
| Total Staff Costs to Total Income (%) | 78% | 78% |
| Total Staff Costs as Proportion of Total Expense (%) | 77% | 78% |
| FTE Teaching Staff | 64.6 | 62.7 |
| FTE Support Staff | 32.8 | 33 |
| Total FTE | 97.4 | 95.7 |
| Total Pupil Numbers by Lagged Pupil Numbers | 925 | 967 |
| Pupil Teacher Ratio as per Lagged Pupil Numbers | 14.32 | 15.42 |
| Average Teacher Cost (£) | 50,011 | 53,793 |
| Proportion of budget spent on the Leadership team (%) | 8% | 6% |
| Spend per pupil for non-pay expenditure lines (£) | 1309.01 | 1288.64 |